

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON  
BOARD MEETING MINUTES  
March 3, 2014**

The Board of County Commissioners for Lewis County, Washington, met in regular session on Monday, March 3, 2014, at 10:00 a.m.. **Commissioners F. Lee Grose, Edna J. Fund, and Bill Schulte** were in attendance. **Chairman Grose** determined a quorum, called the meeting to order and proceeded with the flag salute. **Commissioner Fund** moved to approve the minutes from the 10:00 a.m. meeting held on Monday, February 24, 2014. **Commissioner Schulte** seconded the motion.

**Motion Carried 3-0**

<b>CONSENT</b>
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**Commissioner Schulte** made a motion to approve the Consent Agenda items one through nine. **Commissioner Fund** seconded the motion.

**1. Resolution No. 14-077 Approval of warrants for payment.**

**Chairman Grose** stated this Resolution approves 307 regular warrants be approved for a total payment against the County in the amount of **\$920,144.14**.

**2. Resolution No. 14-078 Appointing members to the Pacific Mountain Workforce Development Council.**

**Chairman Grose** stated this County is part of a larger organization called the Pacific Mountain Workforce Development Council which consists of five counties. We have the privilege of appointing members from time to time to sit on that Board. This Resolution appoints Duane Evans and Cory Moses to the Pacific Mountain Workforce Development Council.

**3. Resolution No. 14-079 Approving the inventory of Capitalized Assets.**

**Amanda Migliaccio, Auditors Office**, stated per RCW 36.32.210, the Board of County Commissioners shall, on the first Monday of March of each year, file with the County Auditor a statement verified by oath showing for the twelve-month period, ending December 31 of the preceding year, a full and complete inventory of all capitalized assets of the county. Inventory was prepared by the County Auditor's office using the asset information verified by the county departments which have custodial responsibility for the underlying assets.

**4. Resolution No. 14-080 Transfer of accumulated annual and sick leave.**

**Becky Sisson, Budget Office**, stated Lara Seiler, Accountant employed by the Budget and Fiscal Services Department within the Current Expense Fund, has received full-time employment with the Public Works Road Administration Division as an Office Manager effective February 10, 2014. Lara Seiler's accumulated annual leave and sick leave in the amount of \$14,073.86 will be transferred from the Current Expense Fund 001 to the Road Fund 117.

**5. Resolution No. 14-081 Approving a two-year Personal Service Agreement extension with Butler Amusements, Inc.**

**Michael Strozyk, Director of Central Services**, stated this Resolution is for the approval of a two-year Personal Services Agreement extension with Butler Amusement Inc.. On October 25, 2004, Lewis County entered into a Personal Services Agreement with Butler Amusement, Inc. to provide carnival services to the Southwest Washington Fair for a period of five years ending in 2009 under Resolution #04-350. Paragraph two of that agreement contains language that allows for an extension of the agreement for a series of two-year extensions as previously written by the Prosecutor's Office. The monetary change to the agreement is in the percentage of revenue kept by the fair for gross pre-sale carnival tickets. The fair's portion increases from 37.5% to 40% under this agreement.

**6. Resolution No. 14-082 Approving the purchase of a new Mitel 5000 phone system.**

**Michael Strozyk, Director of Central Services**, stated in 2003 Lewis County purchased a new telephone system to replace an aging unsupported platform. At that time, the cost of the replacement system was over \$250,000, including about 400 phone desk sets. That system is now over 10 years old and as is considered "legacy" equipment, which means it will no longer be supported and replacement parts are no longer being manufactured. This Resolution will allow us to purchase a new phone system. During the course of the research, an option was identified to replace the PBX portion of our current system and reuse our existing phone sets by utilizing a Mitel 5000 system platform. This reduces the replacement cost to approximately \$125,000. The new system will provide VIOP (Voice Over Internet Protocol) telephony and interfaces with Microsoft and other video communications software. In addition, it provides options for other unified communication platforms, such as "soft" phones (software-based with internet access, voice message interface with email and many other features not available in the current phone system. This system is currently available through the National Joint Powers Alliance (NJPA) purchasing contract/agreement, of which Lewis County is a participating member. This NJPA contract/agreement allows Lewis County access to competitively bid products and services without having to separately bid the system.

**7. Resolution No. 14-083 Approving the purchase of one Ford truck chassis, one flatbed dump body, and a snowplow.**

**Tim Elsea, Director of Public Works**, stated the Lewis County Public Works Department has determined that one 2-yd dump truck & snowplow (truck 19-199) in the fleet is in need of replacement. This is a purchase through two different State contracts for a total amount of \$67,445.68 to replace that dump truck with snowplow.

**8. Resolution No. 14-084 Approving the purchase of five Sheriff patrol vehicles.**

**Tim Elsea, Director of Public Works**, stated the Lewis County Public Works Department has determined that five patrol vehicles in the fleet are in need of replacement. These vehicles were scheduled, budgeted, and approved for replacement in 2014. Columbia Ford offers patrol vehicles through the current Washington state contract (03613 & 03713). Lewis County has a cooperative governmental purchasing agreement with Washington state (resolution 11-410), and all five patrol vehicles will be purchased with ER&R funds. This is for the purchase of five 2014 patrol vehicles in the amount of \$162,294.05.

**9. Resolution No. 14-085 Bid award for the 2014 Gravel Proposal Project.**

**Tim Elsea, Director of Public Works**, stated this contract provides for the production, delivery and stockpiling of 12,500 tons of crushed surfacing top course for Lewis County's 3R Program. This material purchase will allow Lewis County crews to rehabilitate approximately 3.5 miles of the Pe Ell-McDonald Road with cement treated base (separate contract), 0.3' crushed surfacing top course (this contract) and 0.2' hot mix asphalt (separate contract) during the 2014 summer road construction season. Public Works received four responsive bids for this project on February 25, 2014. Good Crushing, Inc., Toledo, WA, provided the lowest responsive bid of \$151,593.75. The Engineer's Estimate for this material supply was \$178,543.75. The lowest responsive bid is below the Engineer's Estimate.

**Motion Carried 3-0**

There being no further business, the Commissioners' public meeting, adjourned, 2014.

Please note that minutes from the Board of County Commissioners' meetings are not verbatim. A recording of the meeting may be purchased at the Commissioners' office.

BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON

ATTEST:

  
Karri Muir, CMC, Clerk of the Board  
Lewis County Commissioners

Absent

F. Lee Grose, Chairman

Edna J. Fund

Edna J. Fund, Commissioner

P.W. Schulte

P.W. Schulte, Commissioner